



Austin Square and Round Dance Association

www.asrda.org

Presidential Guidelines

1. Preside at meetings of the Association.
2. Make appointments with the approval of the ASRDA Executive Board as follows:
 - (1) Member couples of the Mid-Tex Festival Committee until the election of the Mid-Tex Festival Chairman at which time the Mid-Tex Chairman will make further appointments
 - (2) Unexpired terms of State Delegates when vacancies occur until the next regular ASRDA meeting at which time replacements will be nominated then elected from the floor.
 - (3) Editor of the ASRDA-sponsored newsletter as well as other editorial staff, such as Circulation and Advertising.
 - (4) Any special assignments, committees, or committee chairs deemed to be necessary or advisable.
3. Serve as an ex-officio member of all appointed committees including the Mid-Tex Festival Committee.
4. Serve as Chairman of the Executive Board and Chairman of the ASRDA Delegates.
5. The President has the responsibility to sign all contracts during his administration i.e.: callers, cuers, facilities, etc. With the approval of the Executive Board, he/she shall contact and contract with professional callers and cuers to call for Association sponsored dances. The fee shall be set in line with normal fees demanded by callers and cuers for other clubs or associations in the State of Texas and each fee shall not exceed five hundred dollars (\$500.00) without delegate approval. Contract, with Facilities Officer and Mid-Tex Facilities couple, for all Association Dance Facilities. The fees shall be in line with normal fees demanded for dance facilities.
6. Keep or have kept a calendar of all Association, Club and Area dances and activities to avoid conflicts of schedules when possible.
7. Serve as a member of the Texas State Federation of Square and Round Dancers District Presidents Committee and State Nominating Committee and make every effort to attend all meetings of these committees or appoint a representative from ASRDA to attend these meetings whenever the President or Vice-president cannot attend.
8. Make necessary appointments required by the Texas State Federation of Square and Round Dancers with the approval of the ASRDA Executive Board, to include:
 - (1) Membership Committee members.
 - (2) Callers and cuers for Conclave and for the State Festival.
9. Make certain that all other required responsibilities of the ASRDA to the TSFSRD are carried out in a timely manner.