



**AUSTIN SQUARE AND ROUND  
DANCE ASSOCIATION**

## **New Dancer Handbook – What New Dancers Would Like to Know**

This “New Dancer Handbook” was created to answer questions new dancers might have about square dancing aside from how to square dance. Answers to these questions are included in the New Dancer Handbook. There is no information in Section 3, “Individual Clubs” since it is up to the individual clubs to provide their students with information about their particular club.

Texas State Federation of Square and Round Dancers (TSFSRD or “The Federation”)

- What it is and what it does
- Commonly used terms and acronyms
- Useful websites
- History of square dancing
- History of TSFSRD
- The National Square Dance Convention/National Executive Committee
- Types of clothing to wear – Traditional, “Prairie Style”, Round Dance attire, Casual

Austin Area Square and Round Dance Association (ASRDA)

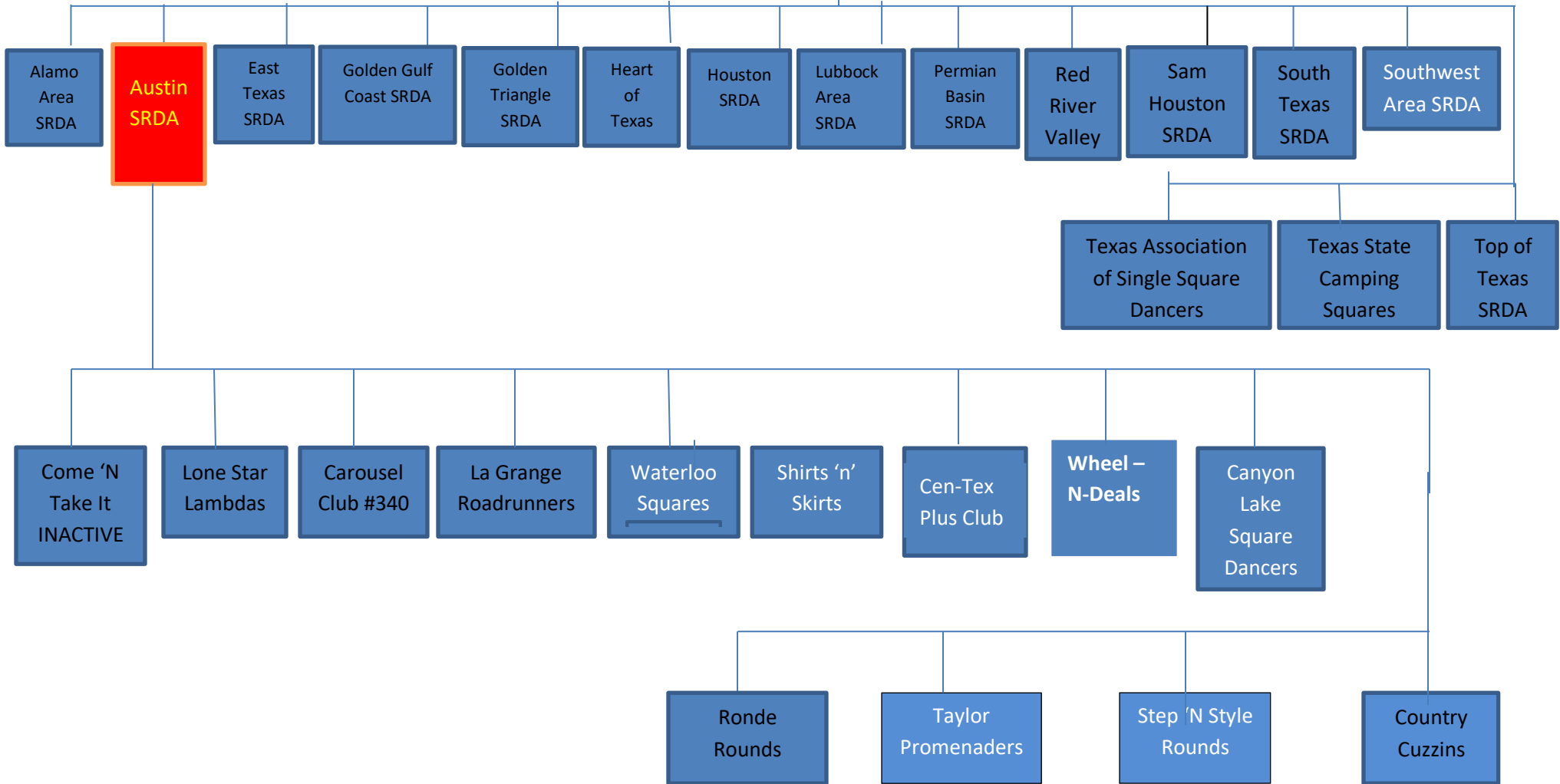
- Title Page
- Diagram of ASRDA in relation to TSFSRD and other Associations
- What ASRDA is and what it does
- Elected Officers
- Appointed Officers
- ASRDA callers, cuers, and line dance leaders
- Location of clubs and when they dance
- Club Visitation – Important and Fun!
- Distance Between ASRDA Clubs
- Square Dance Etiquette
- Square Dance Terms and Acronyms
- Teen Scholarship Program
- Constitution and By-Laws

Individual Clubs (The development of this section is the responsibility of the individual clubs)

- Specific to each individual club
- Includes club’s by-laws, list and contact information of members, club officers, club meeting and dance schedules, special events, address of club website and Facebook page, and appropriate club dress.

# Diagram of Relationship between the TSFSRD, Associations, and Clubs

**Texas State Federation of Square and Round Dancers (TSFSRD) March 2023**



**Note: "SRDA" = Square and Round Dance Association**



## **Information about the Austin Area Square and Round Dance Association (ASRDA)**

Often new dancers and sometimes more experienced dancers have questions about ASRDA, such as “what is it, what are its goals, and what does it do for me and my club?”

The ASRDA was formed about 75 years ago, originally as part of the Austin Parks & Recreation Department. The two main goals are: to promote square and round dancing in the greater Austin area and to host three dances a year with the assistance of member clubs.

Some of the things the association does for its clubs are:

1. Provides a calendar for all clubs to use when scheduling special dances, thus preventing conflicts for special dances being scheduled on the same night or weekend.
2. Publishes a monthly newsletter, *Round the Capitol Square*, and delivers it electronically as well as being posted on the ASRDA.org.
3. Maintains a website promoting square and round dancing to the non-dancer. Additionally, practicing dancers are provided current information that includes a list of scheduled special dances and flyers, club information, ASRDA policies, photos, and more.
4. Maintains a Facebook page, *Austin Square and Round Dance Association*, on which all ASRDA clubs may post pictures and flyers.
5. Provides dancer and association membership to Texas State Federation of Square and Round Dancers, the state organization.
  - As part of this membership, dancers receive insurance for \$5.00/year/person.
  - The insurance, a secondary policy, will pay *after* the dancer’s primary policy pays if a dancer is injured on the way to, at the dance, or on the way home.
  - Clubs are provided, at no extra cost, a \$1,000,000.00 liability policy when hosting special dances.
6. Provides, at the club’s request, educational and informational materials such as *Learn to Dance* cards, sign-in sheets, brochures, posters, business cards and graduation diplomas.
7. If requested, the ASRDA Executive Board will install club officers and/or conduct a graduation ceremony.
8. Provides a \$200 stipend to clubs to assist in the promotion of square and round dancing and/or advertising beginner square and round dance lessons.
9. Encourages ASRDA clubs to announce and hand out flyers at ASRDA meetings.
10. The Association Officers promote club activities and dances through visiting clubs, attending special dances, delivering and sharing flyers to upcoming special dances.
11. Serves as liaison to the Texas State Federation of Square and Round Dancers (TSFSRD) by sending three delegates to the State meetings. In turn, the delegates keep clubs informed of statewide activities, such as the Annual State Festival.

### **Information about ASRDA (Continued)**

12. Hosts three dances each year. Incoming officers are sworn in at The Installation Dance. The Teen Scholarship Dance raises money for the TSFSRD Teen Scholarship Program. The two-day Mid-Tex Festival is ASRDA's largest dance as well as the oldest continuing square dance festival in Texas.
13. Promotes visitation between clubs by sponsoring:
  - a. **The Friendship Badge Program**, in which individuals can win prizes by visiting a specific number of clubs.
  - b. **The Club Visitation Contest** in which ASRDA Clubs compete against each other for a \$200 award. The club, who has the most dancers, *visiting other clubs* from July through the end of April wins the prize money.

These are just some of the things the ASRDA does for its member clubs.

**CHECK OUT OUR WEBSITE AT:**

**[HTTPS://WWW.ASRDA.ORG](https://www.asrda.org)**

**&**

**FOLLOW US ON FACEBOOK!**



**Austin Square and Round Dance Association**  
2022- 2023  
[www.asrda.org](http://www.asrda.org)

**ELECTED OFFICERS**



**President**



**Vice President**



**Treasurer**



**Secretary**

<b>President</b>	<b>Billy Grimsley</b> <b>Ramona Padilla</b>	<b>830-305-9114</b> <b>512-922-3880</b>	<a href="mailto:bgrimsley58@yahoo.com">bgrimsley58@yahoo.com</a> <a href="mailto:sdq1917austintx@gmail.com">sdq1917austintx@gmail.com</a>
<b>Vice Pres.</b>	<b>Bailey Sutherland</b> <b>Gaynelle Sutherland</b>	<b>830-6139054</b> <b>830-613-8871</b>	<a href="mailto:bgsutherland@hotmail.com">bgsutherland@hotmail.com</a> <a href="mailto:bgsutherland@hotmail.com">bgsutherland@hotmail.com</a>
<b>Treasurer</b>	<b>Shirley &amp; Steven O'Neal</b>	<b>210-219-2965</b>	<a href="mailto:juliansmm@msn.com">juliansmm@msn.com</a>
<b>Secretary</b>	<b>Chuck &amp; Cheryl Sherman</b>	<b>512-746-2815</b>	<a href="mailto:cansherman@hughes.net">cansherman@hughes.net</a>

**TSFSRD DELEGATES**

<b>Pres./Delegate</b>	<b>Billy Grimsley</b> <b>Ramona Padilla</b>	<b>830-305-9114</b> <b>512-922-3880</b>	<a href="mailto:bgrimsley58@yahoo.com">bgrimsley58@yahoo.com</a> <a href="mailto:sdq1917austintx@gmail.com">sdq1917austintx@gmail.com</a>
<b>Delegate</b>	<b>Bailey Sutherland</b> <b>Gaynelle Sutherland</b>	<b>830-6139054</b> <b>830-613-8871</b>	<a href="mailto:bgsutherland@hotmail.com">bgsutherland@hotmail.com</a> <a href="mailto:bgsutherland@hotmail.com">bgsutherland@hotmail.com</a>
<b>Delegate</b>	<b>Brooke Peters</b>	<b>210-392-5433</b>	<a href="mailto:kbrookepeters@gmail.com">kbrookepeters@gmail.com</a>

## Appointed Officers

Ambassador-At-Large-North	Open		
Ambassador-At-Large South	Steven & Shirley O'Neal	210-2192965	<a href="mailto:juliansmm@msn.com">juliansmm@msn.com</a>
Chaplain	Hubert & Lorraine O'Neal	512-863-3134	<a href="mailto:hubertroneal@gmail.com">hubertroneal@gmail.com</a>
Education	Brooke Peters	210-392-5433	<a href="mailto:kbrookepeters@gmail.com">kbrookepeters@gmail.com</a>
Facilities	Joe & Bonnie Lowe	512-310-9651	<a href="mailto:joeandbonnielowe@gmail.com">joeandbonnielowe@gmail.com</a>
Financial Advisor	Betty Shelton	830-857-5143	<a href="mailto:betty@spiritfi.com">betty@spiritfi.com</a>
Friendship Badge Chair	Tony & Martha Burghart	512-255-8417	<a href="mailto:mdburghart@sbcglobal.net">mdburghart@sbcglobal.net</a>
Hospitality	Tricia Morley & Dennis Artz	713-598-8875	<a href="mailto:morleyprop@gmail.com">morleyprop@gmail.com</a> <a href="mailto:den.artz@gmail.com">den.artz@gmail.com</a>
Insurance/Membership	Steve & Shirley O'Neal	210-2192965	<a href="mailto:juliansmm@msn.com">juliansmm@msn.com</a>
Parliamentarian	Nancy Olson		<a href="mailto:nlweatherford@aol.com">nlweatherford@aol.com</a>
Past President	Brooke Peters	210-392-5433	<a href="mailto:kbrookepeters@gmail.com">kbrookepeters@gmail.com</a>
Photographer	OPEN		
Presidential Awards	Chuck & Cheryl Sherman	512-746-2815	<a href="mailto:cansherman@hughes.net">cansherman@hughes.net</a>
Publicity	Cherri Burrows	512-925-0264	<a href="mailto:jewelsofspirit@yahoo.com">jewelsofspirit@yahoo.com</a>
Social Secretary	Chuck & Cheryl Sherman	512-746-2815	<a href="mailto:cansherman@hughes.net">cansherman@hughes.net</a>
Texas Star Reporter	Brooke Peters	210-392-5433	<a href="mailto:kbrookepeters@gmail.com">kbrookepeters@gmail.com</a>
TSFSRD Liaison	Joe & Bonnie Lowe	512-310-9651	<a href="mailto:joeandbonnielowe@gmail.com">joeandbonnielowe@gmail.com</a>
Webmaster	Mike Goggin	512-366-3298	<a href="mailto:Web_guy@asrda.org">Web_guy@asrda.org</a>

## Mid-Tex Committee

Cherri Burrows, Chair, email: <a href="mailto:jewelsofspirit@yahoo.com">jewelsofspirit@yahoo.com</a> phone: 512-925-0264		
Steven & Shirley O'Neal	Ramona Padilla	Billy Grimsley
Brooke Peters	Bob & Kay Kurczewski	Chuck & Laura Orr
Chuck & Cheryl Sherman	Tricia Morley & Dennis Artz	Bailey & Gaynelle Sutherland




## Round the Capitol Square – Official Publication of the Austin Square and Round Dance Association

RCS Editor	Hubert & Lorraine O'Neal	<a href="mailto:hubertroneal@gmail.com">hubertroneal@gmail.com</a>	512-863-3134
RCS Distribution	James Pender	<a href="mailto:James.pender@earthlink.net">James.pender@earthlink.net</a>	512-575-0275




## ASRDA Hosted Special Dances 2022-2023

Dance	Date	Location	Caller/Cuer
Installation Dance	July 16, 2022	Hyde Park Christian Church, July 20, 2022	Chet Miles/ Kay & Bob Kurczewski
Presidents' Dance	October 15 & 16, 2022	Randolph Recreation Center, 653 E. Pearl Street, La Grange, TX	Tom Miller/ Jan Toms
Teen Scholarship Dance	Oct 22, 2022	Christ Lutheran Church, 501 Luther Drive, Georgetown, TX	Brad Caldwell, Chet Miles/ Jerry & Lucy Pate
Mid-Tex Festival	May 12 & 13, 2023	George Town Community Center 455 Morrow Street, Georgetown, TX	Bob Asp/ John & Karen Herr

# Square Dance Callers, Cuers, and Line Dance Leaders

<p>Square Dance Callers</p>	 <p>Gary Bible  <a href="mailto:gbible@austin.rr.com">gbible@austin.rr.com</a>            512-923-0410</p>	 <p>Brad Caldwell  <a href="mailto:Called1well@live.com">Called1well@live.com</a>            512-507-7758</p>
 <p>Dan Clairmont  <a href="mailto:dan@danclairmont.com">dan@danclairmont.com</a>            949-352-1284</p>	 <p>Al Frazier  <a href="mailto:tsc@alfraziertx.com">tsc@alfraziertx.com</a>            512-632-1932</p>	 <p>Arnold &amp; Marie Gladson  <a href="mailto:Arnold@gladson.us">Arnold@gladson.us</a>            512-914-1335</p>
 <p>Billy Grimsley  <a href="mailto:Bgrimsley58@yahoo.com">Bgrimsley58@yahoo.com</a>            830-305-9114</p>	 <p>Jimmy Johnson  <a href="mailto:jjohnsonsdcsbcglobal.net">jjohnsonsdcsbcglobal.net</a>            512-965-8505</p>	 <p>Bob Knowles  <a href="mailto:bobkcaller@gmail.com">bobkcaller@gmail.com</a>            661-496-2857</p>
 <p>Chet Miles  <a href="mailto:Cmiles10@austin.rr.com">Cmiles10@austin.rr.com</a>            512-947-7890</p>	 <p>Patricia Morley &amp; Dennis Artz  <a href="mailto:morlelyprop@gmail.com">morlelyprop@gmail.com</a>            713-598-8875</p>	 <p>Wayne Weston  <a href="mailto:wtweston@satx.rr.com">wtweston@satx.rr.com</a>            210-325-6598</p>

<p>Round Dance Cuers</p>	 <p>Kay &amp; Bob Kurczewski  <a href="mailto:roundsbyskis@juno.com">roundsbyskis@juno.com</a>            956 -781-8453 (Ski's Cell)            956-460-7520 (Kay's Cell)</p>	 <p>Patricia Morley &amp; Dennis Artz  <a href="mailto:morlelyprop@gmail.com">morlelyprop@gmail.com</a>            713-598-8875</p>
 <p>Jerry &amp; Lucy Pate  <a href="mailto:Jpate1207@att.net">Jpate1207@att.net</a>            512-689-0291 (Lucy)            512-897-6758 (Jerry)</p>	 <p>Ron &amp; Pat Plouch  <a href="mailto:ronpatdance@gmail.com">ronpatdance@gmail.com</a>            210-381-9179</p>	 <p>Wayne Weston  <a href="mailto:wtweston@satx.rr.com">wtweston@satx.rr.com</a>            210-325-6598</p>

<p>Line Dance Leaders</p>		
 <p>Sue Gillar  <a href="mailto:Gillar39@gmail.com">Gillar39@gmail.com</a>            512-294-8759</p>	 <p>Arnold &amp; Marie Gladson  <a href="mailto:Arnold@gladson.us">Arnold@gladson.us</a>            512-914-1335</p>	 <p>Billy Grimsley  <a href="mailto:Bgrimsley58@yahoo.com">Bgrimsley58@yahoo.com</a>            830-305-9114</p>





## 2022-2023 Austin Square and Round Dance Association

www.asrda.org

### Austin SRDA Dance Clubs by Dance Day

#### Monday

**Canyon Lake**, 3:00 – 5:00 PM Beginning Round Dance Lessons. Location: Behind Goofy's Bar and Grill, 13124 FM 306, Canyon Lake  
Cuer: Wayne Weston Cell: (210)325-6598  
[wtweston@satx.rr.com](mailto:wtweston@satx.rr.com)

**Carousel Club #340**, 1:00 – 3:30 PM Phase 4 -5 Workshop; 6:00 – 7:30 PM Phase 3 – Intro Phase 4 Workshop; 7:30 – 10:00 PM Phase 4 Workshop  
Circle K Ranch, 8521 RR 1869, Liberty Hill  
Cuers: Bob "Ski" and Kay Kurczewski  
[roundsbyskis@juno.com](mailto:roundsbyskis@juno.com)  
Ski cell (956) 781-8453, Kay cell (956) 460-7520

**CenTex Plus Club**, 7:00 – 9:00 PM Plus/DBD  
VFW Post 3513, 1701 Hunter Rd., San Marcos  
Chet Miles (512) 947-7890, [cmiles10@austin.rr.com](mailto:cmiles10@austin.rr.com)

**Come N'Take It Squares** INACTIVE

**Lone Star Lambdas** 6:30 – 8:30 PM MS/P  
[info@longestarlambdas.org](mailto:info@longestarlambdas.org) Gethesemane Lutheran Church, 200 West Anderson Lane, Austin  
Pres: Tom Barrett [pdxtdbear@gmail.com](mailto:pdxtdbear@gmail.com) (830) 613-0277  
Caller: Dan Clairmont (949) 351-1284  
Casual Attire <http://www.lonestarlambdas.org>

**Step 'N Style Rounds** 2 – 4 PM Phase III, wkshp & figs.  
Richard & Meg Weekley Community Center, 8440 Greenhouse Road, Cypress, TX 77433  
Tricia Morley (713) 598-8875 [morleyprop@mail.com](mailto:morleyprop@mail.com);  
Dennis Artz (713) 305-3487 [den.artz@gmail.com](mailto:den.artz@gmail.com)

#### Tuesday

**Carousel Club #340**, 7:00 PM – 9:00 PM Beginner Lessons. Please contact us for the rhythm we are teaching.  
Circle K Ranch, 8521 RR 1869, Liberty Hill  
Cuers: Bob "Ski" and Kay Kurczewski  
[roundsbyskis@juno.com](mailto:roundsbyskis@juno.com)  
Ski cell (956) 781-8453, Kay cell (956) 460-7520

**La Grange Roadrunners** 8:00 – 9:00 PM MS/Plus No 5<sup>th</sup> Tuesday; Round and line dancing between tips  
Randolph Recreation Center, 653 East Pearl Street, La Grange  
Pres. Jenny Baker, (281) 684-0648  
[jennybaker61@gmail.com](mailto:jennybaker61@gmail.com)  
Callers: Wayne Weston (1<sup>st</sup> & 3<sup>rd</sup>) (210) 325-6598  
[wtweston12@yahoo.com](mailto:wtweston12@yahoo.com)  
Al Frazier (2<sup>nd</sup> & 4<sup>th</sup>) (512) 623-1932  
[tsca@alfraziertx.com](mailto:tsca@alfraziertx.com)

**Step 'N Style Rounds** 5:30- – 7:00 PM Phase III workshop & figures; 7:00 – 9:00 PM SSD Square Dance Lessons  
Randolph Recreation Center, 653 East Pearl Street, La Grange;  
Tricia Morley (713) 598-8875 [morleyprop@mail.com](mailto:morleyprop@mail.com);  
Dennis Artz (713) 305-3487 [den.artz@gmail.com](mailto:den.artz@gmail.com)

**Waterloo Squares** 6:15 – 6:45 PM Line Dancing;  
6:45 – 8:45 PM MS/Plus & Line Dancing between tips  
South Austin Senior Activity Center, 3911 Manchaca Road, Austin  
President: Nancy Olson (512) 626-6408  
Visiting Callers  
[www.waterloosquares.com](http://www.waterloosquares.com)

**Wheel-N-Deals** 7:00 -9:00 MS/announced Plus No 5<sup>th</sup> Tuesdays  
VFW Post 3413, 1701 Hunter Road, San Marcos  
Pres: Don Rankin [wheelndealsclub@gmail.com](mailto:wheelndealsclub@gmail.com)  
Caller: Chet Miles (1<sup>st</sup> & 3<sup>rd</sup>) (512) 947-7890  
[cmiles10@yahoo.com](mailto:cmiles10@yahoo.com)  
Gary Bible (2<sup>nd</sup> & 4<sup>th</sup>) (512) 548-6194  
[glbible@austin.rr.com](mailto:glbible@austin.rr.com)

#### Wednesday

**Canyon Lake Square Dancers** 7 – 9:00 PM MS with 1st and last tip Plus. During lessons -6:00 - 7:30 PM mainstream class then 7:30 – 9:00 PM Club Dance.  
MD/Plus and lines  
Location: Behind Goofy's Bar and Grill, 13124 FM 306, Canyon Lake  
Caller: Wayne Weston Cell: (210)325-6598  
[wtweston@satx.rr.com](mailto:wtweston@satx.rr.com)



## 2022-2023 Austin Square and Round Dance Association

www.asrda.org

### Wednesday (continued)

**Shirts 'N' Skirts** 7:00 – 9:30 PM Club Dance MS/P.  
7:00 – 7:30 Round Dancing on 2<sup>nd</sup> and 4<sup>th</sup>; 1<sup>st</sup> & 3<sup>rd</sup> line  
dancing between tips; 2<sup>nd</sup> & 4<sup>th</sup> round dancing between  
tips.

Christ Lutheran Church, 510 Luther Drive, Georgetown  
Pres: Linda Davis, (512) 771-9393

[lkfarley67@yahoo.com](mailto:lkfarley67@yahoo.com)

Caller: Brad Caldwell (512) 507-7758

Lines: Martha Burghart Rounds: Jerry & Lucy

Pate(512) 250-5185

**Step 'N Style Rounds** 6:00 – 7:30 PM SSD Square  
Dance Lesons; 7:30 – 9:00 PM Rounds all rhythms,  
Open Dancing Ph II – VI, practice time  
Bastrop Senior Center, 1209 Linden Street, Bastrop, TX  
Tricia Morley (713) 598-8875 [morleyprop@mail.com](mailto:morleyprop@mail.com)  
Dennis Artz (713) 305-3487 [den.artz@gmail.com](mailto:den.artz@gmail.com)

### Thursday

**Carousel Club #340**, 1 – 3 PM Phase 4 – 6 Round  
Dance

Circle K Ranch, 8521 RR 1869, Liberty Hill

Cuers: Bob "Ski" and Kay Kurczewski

[roundsbyskis@juno.com](mailto:roundsbyskis@juno.com)

Ski cell (956) 781-8453, Kay cell (956) 460-7520

**Country Cuzzins** 7 – 9:00 PM club dance with lines  
between tips.

First United Methodist Church, 1101 Bluebonnet Drive,  
Marble Falls

President: Burt Carpenter (316) 350-4443

[bwcarp2@gmail.com](mailto:bwcarp2@gmail.com)

Caller: Wayne Weston (210) 325-6598

[wtweston@satx.rr.com](mailto:wtweston@satx.rr.com)

<http://www.countrycuzzins.com>

**Taylor Promenaders** Lessons at 7:00 PM Club Dance  
at 8:15 PM; 7:00 – 9:00 PM when not having lessons  
Trip Center, 1517 McClain St., Building C, Taylor  
Caller: Al Frazier (512) 632-1932 [tsca@alfraziertx.com](mailto:tsca@alfraziertx.com)

### Sunday

**Ronde Rounds** 2:00-3:00 PM Phase 3 – 5, 3:00-4:00  
PM Phase 2 – 3;

4:00 – 5:00 PM Beginners Round Dance Lessons  
Hermann Sons Ballroom, 525 S. St. Mary's St., San  
Antonio

Pat & Ron Plouch (210) 381-9179

[ronpatdance@gmail.com](mailto:ronpatdance@gmail.com)

**Step 'N Style Rounds** 1:00 – 2:30 PM Beginner  
workshop & figures; 2:30 – 4:00 PM Intermediate  
workshop & figures; 4:00 – 5:30 PM Advanced,  
workshop & figures

Sun City, Atrium, 1 Texas Drive, Georgetown, TX

Tricia Morley (713) 598-8875 [morleyprop@mail.com](mailto:morleyprop@mail.com)

Dennis Artz (713) 305-3487 [den.artz@gmail.com](mailto:den.artz@gmail.com)



## 2022-2023 Austin Square and Round Dance Association

www.asrda.org

### VISITATION

Now that you are a square dancer, you need to get out there and dance! There is no better way to do this than to visit other clubs. Not only will visiting other clubs give you many opportunities to dance and become a more confident dancer, but it also allows you to meet new people, hear a variety of callers, visit different towns and cities, experience the personality of each club and get to know your home club members better through traveling to and from dances together.

Visitation also helps clubs financially. When dancers visit a club, they pay the requested donation for the dance. This is particularly important for smaller clubs since they don't have many dues paying members yet are responsible for paying for their dance venue and caller.

There are also games, contests and rewards to encourage visitation.

**Banner Stealing.** Every club has a club banner that is usually displayed at its dances. They also have "traveling banners." These are smaller versions of the club banner that other clubs can "steal." In order to "steal" another club's banner, the visiting club must have a minimum of 8 dancers attend a dance given by another club. The visited club gives the club that is visiting their banner with the understanding that, sometime in the future, the club giving up the banner will "steal" their banner back by taking 8 or more club members to the other club's dance.

**Friendship Badges.** Individual dancers can get dangles and badges for dancing at other clubs. The Friendship Badge form can be found in the ASRDA section of the New Member/Dancer Information Booklet. The guidelines for obtaining dangles and badges are:

1. ASRDA dancers must attend 15 club dances for each badge or dangle awarded and each attendance must be recorded on an ASRDA Friendship Card. Each card must have a minimum of six different clubs. No club may be visited more than twice in succession or more than 3 times in total on one card and may contain only clubs to which a dancer does NOT belong. A dancer's first card must contain only ASRDA clubs. After the first card is filled, exhibitions, benefits, etc., may be included.
2. A club officer, caller, or sponsor must sign and date this card at the time you visit a club or do an exhibition or benefit. Only one signature per day is permitted unless the event is ASRDA sponsored.
3. Signatures for each 15-visit group must be on this card only. A card is not transferable from one person to another, but may be used for a couple when both names appear on the card.
4. One card must be completed before starting another card.
5. When a card is complete, return it to the ASERDA Friendship Badge Chairman, Board Member, or Ambassador for your badge or dangle. A small fee may be charged for the badge or dangle.

**Visitation Award Program.** Five years ago this program was created to encourage inter-club visitation within the ASRDA. A visiting club needs four or more dancers attending another ASRDA club's dance in order to obtain a "visitation certificate" from the visited club. Each club saves all the visitation certificates obtained from July – April and then turns them into the person in charge of the Visitation Awards Program. The club that has the most dancers visiting other clubs during the ten month period, wins \$200.00 from ASRDA. The winner is announced at the annual Mid-Tex Festival.

*"Square Dancers Building a Bridge to Community"*



## 2022-2023 Austin Square and Round Dance Association

www.asrda.org

### Distance Between ASRDA Clubs

	CLSD	CC340	CTP	CNTIS	CC	LGRR	LSL	RR	SNS	SNSR	TP	WLS	WND	HPCC
Canyon Lake Square D	0	85	20	65	61	99	60	50	80	67	88	52	20	56
Carousel Club #340	85	0	73	110	24	101	34	110	21	70	39	43	73	38
CenTex Plus	20	73	0	45	72	78	39	49	59	48	66	32	0	36
Come N' Take It Squar	65	110	45	0	113	51	75	74	93	51	86	65	45	69
Country Cuzzins	61	24	72	113	0	109	54	87	50	78	63	46	72	52
La Grange Roadrunner	99	101	78	51	109	0	68	112	90	34	68	64	78	64
Lone Star Lambdas	60	34	39	75	54	68	0	85	21	39	30	13	39	4.1
Ronde Rounds	50	110	49	74	87	112	85	0	105	94	113	78	49	83
Shirts N' Skirts	80	21	35	93	50	90	21	105	0	52	21	32	35	24
Step 'N Style Rounds B	67	70	48	51	78	34	39	94	51	0	35	34	48	33
Taylor Promenadors	88	39	66	86	63	68	30	113	21	35	0	40	66	31
Waterloo Squares	52	43	31	65	46	64	13	78	32	34	40	0	31	8
Wheel-N-Deals	20	73	0	45	72	78	39	49	59	47	66	32	0	36
Hyde Park Christian Ch	56	38	36	69	52	64	4.1	83	24	33	31	8	36	0
Canyon Lake Square Dancers				13124 FM 306, Canyon Lake, TX 78133										
Carousel Club #340				8521 RR 1869, Liberty Hill, TX 78642										
CenTex Plus				1701 Hunter Road, San Marcos, TX 78666										
Come N' Take It Squares				414 St. Louis Street, Gonzales, TX 78629										
Country Cuzzins				1101 Bluebonnet Dr., Marble Falls, TX 78654										
La Grange Road Runners				653 E. Pearl Street, La Grange, TX 78945										
Lone Star Lambdas				200 W. Anderson Lane, Austin, TX 78752										
Ronde Rounds				525 S. St. Mary's St., San Antonio, TX 78205										
Shirts 'n' Skirts				510 Luther Drive, Georgetown, TX 78626										
Step 'N Style Rounds				1209 Linden Street, Bastrop, TX 78602										
Taylor Promenaders				117 McClain Street, Taylor, TX 76574										
Waterloo Squares				3911 Menchaca Road, Austin, TX										
Wheel-N-Deals				1701 Hunter Road, San Marcos, TX 78666										
Hyde Park Christian Church				610 E. 45th Street, Austin, TX 78751										

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### SQUARE DANCE ETIQUETTE

- I. Never leave a square early. Your ability, or that of your fellow dancers, is no excuse. We all start at the same level and the only way to get better is to dance. If you become ill or an emergency arises advise the other members of the square and if possible try to find a replacement.
- II. Don't dance over your own level of dance, unless invited. If you attempt to dance over your head without being invited you will only embarrass yourself and may upset the remainder of the square. If you haven't completed mainstream lessons don't expect to dance with those who have unless you are explicitly invited. If you are a mainstream dancer and a plus level tip is announced, sit out.
- III. Male dancers please wear long sleeves. No one will deny they are warm; however, most will admit they don't enjoy grabbing a sweaty arm. Ladies should avoid wearing excessive jewelry. It hurts. Everyone is expected to wear a name badge.
- IV. Don't come to a dance, workshop or class if you have been drinking or under the influence of drugs, be they legal or not. Square and Round dancing requires your best mental and physical alertness. Your coordination must be at its very best. Should you be suspected of being "under the influence" you will probably be asked to leave.
- V. Personal cleanliness is important in square and round dancing. If possible always shower or bathe. Use your deodorant, cologne or perfume and, don't forget to use something to sweeten your breath (mouth wash, chewing gum, etc.) Avoid eating garlic or other offenders before attending a dance.
- VI. In addition to applauding the caller and thanking your fellow dancers at the end of each tip you should personally speak to and thank the caller and or cuer before leaving the dance. If you are a visitor you should also make a point of speaking with a club officer.
- VII. Once a tip is underway, refrain from talking. It is frequently difficult to hear and your talking may very well prevent someone else from hearing a call. It is also extremely rude to talk while announcements are being made. Try to quiet anyone speaking to you. Give the speaker the same consideration you would want if you were speaking.
- VIII. When the music starts, get on the floor. Don't make other dancers wait or the caller "beg" you to fill the square. Join the square nearest to you that needs a couple. It is considered "bad manners" to pass a square needing dancers in order to fill another. If you are looking for a square, raise your hand as you move across the floor. If your square is not full, raise your hand with as many fingers extended, as couples are needed. If two or three couples are squared up and do not have a hand up, it indicates that they are waiting for someone who has promised to dance with them. Do not

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try to square up with them without asking. Do not arrange squares more than once in an evening. It is best not arrange a square at all. Do not get on the floor and expect the caller to find you a partner.

- IX. Be on time and don't leave early. In square dancing, one late couple or person may mean that three other couples or seven people must sit out. By leaving early, you are telling the other dancers and caller that you did not have a good time at the dance. The "wind-down" tip is just as important as the first or middle tips. Plan to spend the complete evening when you come.
- X. Always introduce yourself and your partner to others in the square if you don't know them. Thank them for dancing with you after the tip.
- XI. For some, square dancing can be a strenuous exercise. If you feel you are unable to dance, sit out. It is usually best to remove yourself from the dance area and return after the tip has started. Sometimes you can learn a great deal just by watching and listening. Be considerate. If another dancer is watching and listening, don't insist upon talking. Square dancing is a social event but not a place to socialize during tips or rounds even if you are not dancing.

### **CLUB SUPPORT**

- I. Square dance clubs are the backbone of Square & Round Dancing. While there are Round Dance only clubs, there are many more Square Dance clubs where Round Dancing is also a part of the activity. The point of this dissertation is that without the clubs, Square and Round Dancing will cease to exist. Therefore, it is important that all dancers belong to and participate in at least one club's well-being. What is being said really very simple: If you square or round dance then you should belong to a club and as a member of the club you need to support the club by 1.) Becoming an officer. 2.) Paying dues in a timely manner 3.) Supporting refreshment obligations. 4.) Attending club visitations. 5.) Attending club meetings and social activities.
- II. Every club has to have money that they can count on to operate. Halls are expensive and getting more costly. Callers and cuers must be paid enough to meet their expenses and be compensated for their time. Some clubs charge admission for members as well as visitors. Others only charge visitors and club dues are the members admission to the function. You would never go to a movie, bowl, or play golf without expecting to pay. Compare the cost of nearly every other activity with the cost of square dancing and you will find that square dancing is a bargain.
- III. At the end of the dance the hall usually must be swept and chairs have to be put away. Sometimes a kitchen must be cleaned up, and several other small chores must be accomplished. Responsible club members don't just walk out after the dance; they stay until all the work is done. Also, make it your personal responsibility to welcome, visit with, and say good-bye to every visitor.

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### **OTHER CONSIDERATIONS**

"Yellow Rock"(hug your corner) or "Red Rock"(hug your partner) are common signals to square dancers. "Hugging is a miracle medicine that can relieve many physical and emotional problems". Some women do not like strangers hugging them, so be a little careful until you get to know them. Most men like the tradition. In any case, "Have you hugged somebody today?"

Invite non-square dancers out to visit with you. Try to get them interested in lessons. Non-dancers may be afraid to start lessons. You should bring them to class until they are comfortable coming by themselves. Make friends and share the fun with those friends.

***DON'T FORGET "A SMILE ON YOUR FACE HELPS YOUR FEET WORK BETTER."***



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### Square Dance Terms and Acronyms

(Adapted from the Mineola Railers Square Dance Club)

#### **1&3, 2&4**

Alternative designation for heads and sides, respectively. The couples in a square are numbered from 1 to 4 in promenade direction around the square (i.e., counter-clockwise as viewed from above), with #1 being the couple with their backs to the caller.

#### **2+ 2, 2 + 1**

Designations on a dance flyer or evening dance program telling how many square to round dances there are during the evening. 2+2 would be 2 square dances followed by 2 round dances. 2 + 1 would be 2 square dances followed by 1 round dance.

#### **Angel**

A dancer participating in a class who already knows how to dance the level being taught.

#### **APD**

**All Position Dancing.** In many clubs, calls are only called from certain standard positions. For example, the caller keeps the gent on the lady's left most or all of the time. So if you are a man, you will always turn to your right during Square Thru, which means you don't have to think as hard about where to go next. Other calls also have standard positions, and so most people only learn how to do half (or less) of the call. Some people think this makes it easier to learn, though to others it means you're only learning a lot of special cases, and you're developing bad habits that will plague you if you ever chose to dance a level higher than Plus. With APD, a couple may have the lady on the gent's left, or may consist of two gents or two ladies; any arrangement of sexes is a legal starting position for a call (except for some sex-linked calls, of course). All Advanced and Challenge dancers are required to know APD, but it is optional at Mainstream and Plus.

#### **Arky**

Dancing as a gent if you are a female or a lady if you are a male. Origin obscure

A concept used at the Challenge level: all the beaus dance the specified calls as if they were gents, while the belles dance as if they were ladies.

#### **ASRDA**

**Austin Square and Round Dance Association.** A group of square dance clubs in and around the Austin area grouped together to form a member organization in the TSFSRD.

#### **Beau**

The left-side dancer of a couple.

#### **Belle**

The right-side dancer of a couple.

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### **Book**

To schedule a tip in which you are committed to dancing with a particular partner or particular couple(s). When you book an entire square it is sometimes called stacking. Booking many tips in advance, "overstacking" squares, is generally frowned upon, although there are a few circumstances where it is approved, such as to help dancers brand new to the level.

### **Break Down**

What a square has done when so few dancers know where they are supposed to be that everyone is hopelessly lost.

### **Call**

A set of moves that you do when the caller calls its name. Most are made up of simpler calls.

A series of calls that traditionally starts and ends with "bow to your partner, bow to your corner."

*(Patter)* A call that is spoken or chanted rather than sung, but is usually done to background music. Also called a hash call. You wind up with your original partner each time you promenade home.

*(Singing)* A call that consists of a song (any song with a good beat will do, and it depends mostly on the caller's taste) with some of the lyrics replaced by square dance calls. The typical singing call has 7 sequences, in the pattern ABBABBA; at the end of the B sequences you usually wind up with your (new) corner for the promenade home.

### **Caller**

The dance leader in square dancing that makes the calls that guide the dance.

### **Checkerboard**

An arrangement of alternating squares (in a checkerboard pattern) on the dance floor with the head and side designations reversed, so as to provide more effective dancing in a crowded hall.

### **Coffee Kitty**

A donation receptacle that some clubs use to accept help in offsetting the cost of providing refreshments at a dance.

### **Concept**

A call that doesn't by itself specify any action to take, but modifies the action of another call. There are no concepts at Plus; the first one at Advanced is As Couples Call, which means to perform Call with each couple acting as one dancer.

### **Couple**

Two side-by-side dancers facing the same direction.

### **Cuing**

1. Directions the caller sometimes gives after a call that he or she thinks some dancers may have trouble with, giving the definition of the call ("Right and left Thru-Right Pull By, then a courtesy Turn") or filling in who does what, given your current formation ("Flutterwheel men are in the lead"). A careful caller will mumble, so you don't think this is another call.
2. The directions that a round dance cuer gives to round dancers.



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### **Cuer**

The dance leader in round dancing that gives the cues that guide the dance.

### **Dark**

Not meeting. Said of a night that a club would ordinarily meet, but this time doesn't.

### **DBD**

**Dancing By Definition.** This requires that dancers remember how each call is defined rather than what usually works. For example, Swing Thru is defined as Half by the Right if you can followed by Half by the Left if you can. In a non-DBD club, Swing Thru would probably be called only from a right-handed wave, and you could get away with thinking that you trade with the adjacent dancer, and then the centers trade. However, that is not the definition of the call, and it won't work from a left-handed wave. APD is a special case of DBD, but most people use the terms interchangeably.

### **Floor level**

The level at which most or all of the tips of a dance are called.

### **Frill**

A fancy move that is added to or substituted for the standard way of doing a call that has the same effect but is more fun. Frills that involve other dancers usually have some built-in signal so that you only do it if both dancers are ready and both know the particular frill. Frills are normally not taught during classes as the dancers are concentrating on the new calls they are learning, but if a dancer sees an interesting frill during a non-teach tip then ask the dancer to work with you to learn this new fun movement. Please refrain from frills during classes as dancers learning to dance a new level are concentrating on the new calls.

### **Gent**

A dancer who is in the beau position when squared up, even if she happens to be female. Also called man, gentleman, or boy.

### **Hoedown**

A large gathering held to square dance.

### **Half-sashayed couple**

A couple with a lady standing to the left of a gent.

### **Lady**

A dancer who is in the belle position when squared up, even if he happens to be male. Also called gal or girl. Note that beau and belle designate the people in certain positions in a formation, and change from one call to the next, while the gent and lady designations are fixed for a whole tip, independent of positioning.

### **Leader, Trailer**

In any 1X2 setup (e.g. tandem, facing dancers, etc.), the dancers facing out of the setup are leaders, those facing in are trailers.

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### **Level or Program**

A list of calls, including all the levels below it. The levels are: Basic, Mainstream, Plus, Advanced (A1-A2), and Challenge (C1-C4).

### **MID-TEX**

Austin SRDA's annual square dance festival and the oldest square dance festival in Texas. It is always on the 2<sup>nd</sup> Saturday in May.

### **NEC**

**National Executive Committee**

The governing body which oversees the National Square Dance Convention (NSDC). Made up of past general chairmen of NSDC's

### **Normal Couple**

A couple with a gent standing to the left of a lady.

### **NSDC**

**National Square Dance Convention.**

An annual square dance convention held within the continental United States, for the purpose of promoting square dance, round dance, contra dance, clogging, and other folk dance along with the education of new ideas within the activities.

### **One Night Stand**

A party where people who are assumed to know nothing about square dancing learn just enough calls to dance for one night.

### **Phantom**

An imaginary dancer. This comes in handy when you're desperate to dance and have fewer than 8 people, but they need a lot of help to execute the calls. At Challenge levels, callers deliberately add phantoms to the square to make things more interesting.

### **RCS**

**Round the Capitol Square Newsletter.** Austin SRDA's monthly newsletter that is available to all its members.

### **SDC**

**Square Dance Club**

### **Sequence**

A series of calls that begins and ends with the dancers at home.

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### **Sex-linked call**

A call that is performed differently by gents and ladies, regardless of position. There aren't nearly as many of these as some people think. Examples: Allemande Left, Star Thru, Slide Thru, Swing Your Partner.

### **Silent Auction**

A fund raising event where donated items are bid on with the item going to the highest bidder. Bidding is usually done by writing your bid on paper next to the item being bid on. Winners are usually announced at a point near the end of the dance and the winner is expected to settle his bid with the club before the dance is over.

### **Sight Calling**

Calling ad lib and then trying to untangle the square on the fly, rather like unscrambling a Rubik's cube.

### **Pilot Square**

The square a sight caller watches to see the effect of the calls. Also called **sight square**.

### **Sound effect**

Something the dancers yell back, ideally in unison, in response to a call. Examples: Slide Thru-- "Whoosh!" Spin the Top-- "Spin the Top?" Triple Scoot-- "Rooty-toot-toot!"

### **Split The Pot**

A fund raiser where tickets are normally sold at the sign-in table and a winning ticket drawn near the end of the dance with the winner receiving half of the funds collected.

### **SRDA**

Square and Round Dance Association

### **SRDC**

Square and Round Dance Council

### **Star Tip**

A tip that is at a more advanced level than the floor level. The name comes from the fact that these tips are marked with an asterisk at dances when there is a written list of tips.

### **Styling**

Anything about the way you do a call that is not mentioned in the definition. Usually the definition tells you how to get there, while styling tells you how to do it smoothly. Some calls have a standard styling that everyone has to know and is always correct, plus alternate styling, or frill, that you can add for fun

### **Tandem**

Two dancers facing the same direction, one in front of the other.

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### **Brown Bag Auction**

A fund raising event where donated items are given away to the lucky ticket holder. Normally tickets are sold and one/half of the ticket is placed in a container next to the donated item and the other is retained for the drawing. Also know as a ***tin can auction*** if brown paper bags are used as the containers for the tickets.

### **Tip**

The time you spend dancing in one square without a break. Typically this consists of a patter call and a singing call. Origin obscure.

### **TSFSRD**

**Texas State Federation of Square and Round Dancers.**

A federation of member organizations united in the promotion of the square dance, round dance, clogging, and contra dance within the great state of Texas.

### **Workshop**

A class for people who already know one level to learn the next level, or to gain more skill at their current level.

### **Yellow Rock**

A hug between square dancers, particularly corners

***(Red Rock)*** A hug between partners.

### **Zero**

A call that leaves you in the same place at the end of the call as you started. Examples: Grand Square, Tea Cup Chain, Eight Chain Thru.



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### Teen Scholarship Program

Scholarships are awarded annually to graduating High School seniors who are actively involved in square dance related activities and plan to further their education either at a college, university, or trade school. High School seniors must have danced two years prior to the Scholarship application deadline of March 20<sup>th</sup> of the year in which they will be graduating. Letters of recommendation on behalf of graduating teens are accepted from any square dance official. Since 1981, when the first awards were presented, over 295 scholarships have been awarded to square dancing teens from all over the State of Texas. For more information visit <http://www.squaredancetx.com/TTSSRDHSG/index.html>

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# ***Constitution and Bylaws***

**of the**

**Austin Square & Round Dance Association,**

**Incorporated of Austin, Texas**

**and Surrounding Area**

**Amended March 19, 2022**

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# *Constitution and Bylaws*

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### ARTICLE I

#### **NAME**

The name of the organization to be governed by this Constitution and Bylaws shall be known as the Austin Square and Round Dance Association, Incorporated, hereinafter referred to as the Association or the ASRDA.

### ARTICLE II

#### **PURPOSE**

The purpose of the Association shall be to:

- a. Promote and sponsor an active program of square dancing, round dancing, clogging, contra dancing and line dancing in Austin, Texas and the surrounding area.
- b. Coordinate, insofar as possible, special activities of member clubs and the Association.
- c. Promote unity and goodwill among square dancers, round dancers, cloggers, contra dancers, line dancers and their clubs.

### ARTICLE III

#### **AFFILIATIONS**

The Association and its membership shall be a nonprofit, affiliated member district of the Texas State Federation of Square and Round Dancers and, therefore, is bound by the provisions of the Constitution and Bylaws of that Federation.

### ARTICLE IV

#### **MEMBERSHIP**

##### **Section 1. Conditions of Eligibility and Membership**

- a. **Eligibility** – Any duly organized square dance, round dance, clogging, contra, or line dance club with members in Austin, Texas and surrounding areas shall be eligible for membership in the ASRDA subject of approval of the ASRDA Delegates at a regular meeting of the Association.
- b. **Roster** - At the time of application for membership a club roster listing the duly elected delegates, the alternate delegate and members shall be presented to the ASRDA Executive Board.
- c. **Approval**– Membership in the Association must be approved by a majority of the ASRDA Delegates present and voting at a regular meeting of the Association.

##### **Section 2. Responsibilities** - As an obligation and pledge to support their Association, member clubs shall:

- a. Agree to abide by the Constitution and Bylaws of the Association and to abide by all policies and resolutions adopted by the ASRDA Delegates.
- b. Provide the ASRDA Secretary with a club roster listing duly elected delegates, the alternate delegate, and club officers (if the club has officers) and members. This roster shall be submitted when requested by the ASRDA or when officers or delegates change.
- c. Attend ASRDA dances and other official functions.
- d. Participate in host-club duty assignments.
- e. Encourage club members to read the official ASRDA Newsletter, Round the Capitol Square.

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### Section 3. Termination of Membership

- a. **Conditions** - Membership in the Association may be terminated under any or all of the following conditions:
  1. **Voluntary** - A member club notifies the ASRDA President of its intention to terminate.
  2. **Non-representation** - Failure of a member club to provide representation as specified in this Constitution and Bylaws, such as failure to provide for ASRDA delegate representation and attendance at Association delegate meetings. Clubs not represented at two consecutive meetings may be placed on suspension with written notice from the Executive Board. Once the club has attended two consecutive meetings the suspension will be removed.
  3. **Responsibilities** - Failure of a member club to meet its responsibilities in the Association's programs and activities, as outlined in Article IV, Section 2.
  4. **Detrimental Practices** - Conduct of a program of practices detrimental to the welfare of square dance, round dance, clogging, contra dance or line dancing in the community.
- b. **Votes of Termination** - A vote for termination shall consist of two-thirds (2/3) majority of delegates present and voting at a regular or special meeting.

## ARTICLE V

### BOARD OF DELEGATES

**Section 1. Composition** - The Board of Delegates of this Organization, hereinafter referred to as the ASRDA Delegates or Association Delegates, shall be the policy making authority of the Association and shall be composed of the following representatives:

- a. **Member club representation** - Each member club in good standing shall designate two (2) delegates, each having one vote, to serve as ASRDA Delegates and one (1) alternate delegate to serve in the absence of one (1) of the club's voting delegates.
- b. **Past Presidents Committee** shall be authorized two delegates. These delegate votes will normally be exercised by the Immediate Past President and the Chairman of the Past Presidents Committee. The Chairman of the Past Presidents Committee shall appoint an alternate to serve in the absence of one of the regular delegates. The ASRDA Secretary shall be informed of the alternate delegates.

**Section 2. Attendance** - Wherein before and hereinafter either a regular or special meeting of the Association is mentioned, it refers to a meeting of the ASRDA Delegates and Officers. Member clubs shall be represented at such meetings by their delegates or designated alternate delegate.

### Section 3. Voting Limitations

- a. **Eligibility of Member Club Delegates** - only those member club delegates and/or their alternates whose names have been duly submitted to the ASRDA Secretary as outlined in Article IV, Section 2, subparagraph b of this Constitution and Bylaws or who notify the Secretary that they are serving as alternates shall be eligible to vote on Association issues. The delegates must be members of the club they represent.

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- b. **One Vote Rule** - No delegate or elected officer may have the privilege of more than one (1) vote regardless of the number of offices or positions he/she may hold. Each delegate represents only one club or the Past Presidents Committee. No elected officer may represent a member club.
- c. **Alternate Delegate Vote** - No alternate delegate from any member club shall have the privilege of voting unless he/she is serving in the absence of one of the two (2) delegates from his/her own club.

**Section 4. Board Chairman** - The President of the ASRDA shall serve as Chairman of the Board of Delegates and shall preside at all meetings of the ASRDA Delegates. In the event of the absence of the President or his/her inability to serve as Chairman of the Board, the Vice-president shall so preside.

### ARTICLE VI OFFICERS

**Section 1. Composition** - Officers of the Association shall be the President, Vice-president, Secretary and Treasurer, each of whom shall be nominated, elected and take office in accordance with Sections 2, 3, 4 and 5 of Article VI of this Constitution and Bylaws.

#### **Section 2. Nominating Committee**

- a. The Nominating Committee shall be comprised of the president or his designated representative from each member club of the Association.
- b. The Chairman of the Nominating Committee shall be appointed by the President of the Association. the
- c. A quorum, consisting of at least two-thirds (2/3) of the committee members present, shall meet at least sixty (60) days prior to the annual election of officers for the purpose of nominating one or more persons for each of the required elected officers of the Association.
- d. The Nominating Committee shall cause the names of the nominees for each office to be published in the Association sponsored newsletter prior to the date of the election.

#### **Section 3. Nominations**

- a. Nominations for office may be made:
  - 1. By the Nominating Committee in accordance with Article VI, Section 2, of the Constitution and Bylaws.
  - 2. By any active member in good standing of any member club of the Association.
- b. No person may be placed on the election ballot unless he/she have signified in writing his/her willingness to serve if elected.
- c. A person may be nominated for more than one office. However, the nominee must specify which of the offices will be actively sought and must renounce all nominations for other offices prior to voting.



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- d. Timelines are as follows:
1. February at or before the 16th - Nominating Committee forms
  2. March at or about the 8th. - Nominating Committee's final meeting
  3. 15 March - last day to submit names for the ballot to the ASRDA sponsored publications' editor and names to appear in the ASRDA website. The publication and website will announce the date of the election of officers.
  4. April - ASRDA Delegate meeting shall accept and approve nominations from the floor. The election of officers shall take place at the same meeting. Elected officers shall take office effective 1 July and serve for a period of one (1) year.
  5. July Installation dance shall occur as close to 1 July as possible and the ASRDA elected and appointed officers shall be installed on the same day as the Installation dance.

### Section 4. Election of Officers

- a. **Time of Election** - Officers of the Association shall be elected at the last scheduled Association meeting prior to May 1st of each year. Interim vacancies for all offices except President shall be filled by vote of the Association Delegates.
- b. **Term of Office** - Officers shall take office on July 1st in the year in which they are elected and shall serve for a period of one (1) year.
- c. **Officers** may be elected to more than one term in any given Association office.
- d. Only those persons who are active members in good standing of member clubs in the Association are eligible to hold an elected or appointed office.

### Section 5. Voting

- a. Voting for officers of the Association shall be by secret ballot. This rule may be suspended when only one nomination for each office exists.
- b. Voting shall be by the Association Delegates at the last scheduled Association meeting prior to May 1st of each year.
- c. A majority of votes shall be required for election to any office.
- d. The Executive Board and the Nominating Committee or an Election Committee appointed by the President shall take steps to insure that voting in each election conforms to the guidelines specified herein.

### Section 6. Duties of the President

- a. Preside at meetings of the Association.
- b. Make appointments with the approval of the ASRDA Executive Board as follows:
  1. Members of the Mid-Tex Festival Committee until the election of the Mid-Tex Festival Chairman at which time the Mid-Tex Chairman will make further appointments
  2. Appointed Officers
  3. Unexpired terms of State Delegates when vacancies occur until the next regular ASRDA meeting at which time replacements will be nominated then elected from the floor.
  4. Editor of the ASRDA-sponsored newsletter as well as other editorial staff, such as Circulation and Advertising.

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5. Any special assignments, committees, or committee chairs deemed to be necessary or advisable.
- c. Serve as an ex-officio member of all appointed committees including the Mid-Tex Festival Committee.
- d. Serve as Chairman of the Executive Board and Chairman of the ASRDA Delegates.
- e. The President has the responsibility to sign all contracts during his/her administration i.e.: callers, cuers, facilities, etc. With the approval of the Executive Board, he/she shall contact and contract with professional callers and cuers to call for Association sponsored dances. The fee shall be set in line with normal fees demanded by callers and cuers for other clubs or associations in the State of Texas and each fee not exceed a fee set by the delegates of the Association. Contract, with Facilities Officer, for all Association Dance Facilities. The fees shall be in line with normal fees demanded for dance facilities.
- f. Keep or have kept a calendar of all Association, Club and Area dances and activities to avoid conflicts of schedules when possible.
- g. Serve as a member of the Texas State Federation of Square and Round Dancers District Presidents Committee and State Nominating Committee and make every effort to attend all meetings of these committees or appoint a representative from ASRDA to attend these meetings whenever the President or Vice-president cannot attend.
- h. Make necessary appointments required by the Texas State Federation of Square and Round Dancers with the approval of the ASRDA Executive Board, to include:
  1. Membership Committee members.
  2. Callers and cuers for Conclave and for the State Festival.
- i. Make certain that all other required responsibilities of the ASRDA to the TSFSRD are carried out in a timely manner.

### Section 7. Duties of the Vice-president

- a. Preside at association meetings in the absence of the President.
- b. Order from TSFSRD and distribute State Federation promotional material, educational material, flyers, and registration blanks for State Federation functions.
- c. Maintain custody of the ASRDA banners and assure that they are available for appropriate display as needed.
- d. Assume the duties of the President in case of disability or absence of the President.
- e. Attend meetings of the TSFSRD, at the request of the President, if the President is unable to attend the District's President's Committee or State Nominating Committee meetings.

### Section 8. Duties of the Secretary

- a. Handle all correspondence as assigned by the President.
- b. Keep a written record of minutes of all Association meetings. Minutes of ASRDA meetings are to be emailed to elected officers and delegates no later than 30 days after the meeting.



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- c. Keep permanent records, and make available to ASRDA Executive committee members, which include:
  - 1. All correspondence.
  - 2. Constitutions and Bylaws of the Association and those of member clubs.
  - 3. Copies of Association policies and procedures, such as banner-stealing rules, etc.
  - 4. Minutes of each meeting.
  - 5. Rosters of each member club.
  - 6. Treasurer's reports.
  - 7. Written committee reports.
- d. Keep up-to-date records of ASRDA Delegates and club officers and maintain a record of attendance of these delegates at Association meetings.
- e. Mail and/or email each representative a copy of the minutes of the preceding meeting.

### Section 9. Duties of the Treasurer

- a. Receive and disburse all monies and funds of the Association.
- b. Keep adequate and correct accounts of the properties and business transactions of the Association, to include amounts of its assets, liabilities, receipts and disbursements.
- c. Submit written reports to the Association to include:
  - 1. Financial reports at each meeting.
  - 2. Financial report of each Association dance to be presented at the meeting immediately following a given dance.

### Section 10. Removal of an Elected Association Officer

Should it become necessary to remove an elected officer for reason it will require a two thirds (2/3 rds) vote of the attending delegates.

- a. Nonperformance of office,
- b. Conduct unbecoming an officer of the Association
- c. Theft
- d. Conviction of a felony

## **ARTICLE VII** **MEETINGS**

**Section 1. Regular** - At least four (4) regular meetings of the Association shall be scheduled and held during each election year, which shall be from July 1 through June 30. The time, place, and date of said meetings shall be determined by the ASRDA President. A zoom meeting may be called if necessary.

**Section 2. Special** - **Special meetings** of the Association may be called by the President, Vice-president or by the combined request of four (4) delegates of the Association. No business shall be transacted at a special meeting other than that for which the meeting was called.

**Section 3. Notification** - Each Association officer, delegate and ex-officio member shall be notified of the date, time and location of each meeting and shall be provided with a written agenda prior to the time of the meeting.

**Section 4. Agenda** - No issue may be put to a vote unless that issue is on the official agenda.

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**Section 5. Quorum** - A quorum at all meetings (both regular and special) shall consist of the presence of at least one-half (1/2) of the ASRDA Delegates and at least two (2) elected officers of the Association.

**Section 6. Parliamentary Procedure** - Parliamentary procedure at all meetings of the Association shall be governed by Robert's Rules of Order Newly Revised in all cases to which they are applicable and in which they are not inconsistent with this Constitution and Bylaws and any special rules the Association may adopt.

### **ARTICLE VIII** **EXECUTIVE BOARD**

**Section 1. Composition** - The Association shall have an Executive Board composed of the duly elected officers of the Association. The ASRDA President shall serve as the Chairman of this Board.

#### **Section 2. Duties**

- a. The Executive Board of the Association shall be charged with the responsibility of proposing policies, guidelines, resolutions, and rules of order for consideration by the ASRDA Delegates.
- b. The Executive Board shall transact the routine business of the ASRDA and shall administer and enforce all policy, guidelines, resolutions, and rules of order adopted by the Association Delegates.
- c. Submit to the ASRDA delegates for approval and acceptance a budget for all projected expenses and revenues for the forthcoming fiscal year. The said budget shall be submitted at the first regular meeting after taking office. The newly elected officers shall create the budget between their election and the beginning of their term.
- d. The annual budget will include a 2-year projected budget for the Mid-Tex festival showing the current and following fiscal year.

### **ARTICLE IX** **STANDING COMMITTEES**

#### **Section 1. Mid-Tex Festival Committee**

- a. The Committee shall operate under the direction of the Executive Board of the Association for the purpose of coordinating, directing, and presenting one (1) annual festival each year to be known as the Mid-Tex Festival.
- b. The Committee shall consist of members appointed by the ASRDA President. The term of appointment shall be for two (2) years, with appointments being made on a rotating basis such that one-half (1/2) of the members rotate off each year. The incoming members shall be appointed jointly by the outgoing and incoming ASRDA Presidents within thirty (30) days following the Festival. Appointments of unexpired terms shall be made within thirty (30) days of the vacancy. It is recommended that representation of all segments of Association membership be considered in appointing Committee members, with a total Committee membership of no more than sixteen (16) dancers.

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- c. The ASRDA President shall temporarily serve as Chairman of the Committee during the first meeting of the year for the purpose of calling the meeting and presiding until the election of a Committee Chairman is completed.
- d. Election of the Committee Chairman shall be by a majority vote of members present and voting.
- e. All monies pertaining to the Mid-Tex Festival Committee are to be received and disbursed by the ASRDA Treasurer.
- f. Reports, including financial reports, are to be submitted for approval and acceptance by the Association Delegates at each regular meeting.
- g. The annual budget will include a 2-year projected budget for the Mid-Tex festival showing the current and following fiscal year. (See Article VIII)

### **Section 2. Past Presidents Committee**

- a. The Past Presidents Committee shall operate under the auspices of the Association for the purpose of advising, guiding, and supporting the Association.
- b. The Committee shall consist of all past presidents of the ASRDA.
- c. One representative, in addition to the immediate past president, shall be chosen by the Committee to serve as ASRDA Delegate for a term of office to coincide with the terms of the elected ASRDA officers.
- d. The Past Presidents Committee's ASRDA Delegate shall have one (1) vote, in addition to that of the immediate ASRDA past president. If the immediate past president is unable to serve as a delegate the past presidents committee shall appoint another delegate.

**Section 5. Dancer of the Year Committee** - This committee consist of all active previous awardees of the ASRDA Dancers of the year award-and shall select the current-recipient.-They shall carry out other related duties as may be assigned.

**Section 6. Other Committees** -The President, with the approval of the ASRDA Executive Board, may establish other committees deemed to be essential to effectively administer the affairs of the Association.

## **ARTICLE X**

### **STATE DELEGATES**

**Section 1. Number** -Three (3) delegates shall be appointed annually by the President to represent ASRDA at the Texas State Federation of Square and Round Dancers.

**Section 2. Selection** - The immediate past ASRDA President, the newly elected ASRDA President and the newly elected ASRDA Vice-President may be invited to serve as State Delegates. The office will commence at the same time as their respected one year term of office (July 1st through June 30th). Should the invited officer decline the selection as State Delegate or later resign (or removed with reason) as President or Vice-President, a replacement will be appointed by the President.

**Section 3. Eligibility** - State Delegates must be active members in good standing of a member club of the association and may not be a State Federation Officer.

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**Section 4. Duties** - State Delegates are expected to attend the business meetings of the Federation. Duties of the State Delegates are to be those outlined in State Federation literature.

### **ARTICLE XI**

#### **OPERATIONS AND ACTIVITIES**

**Section 1. General** - All operations and activities of the ASRDA Officers and ASRDA Delegates shall conform to the guidelines and rules established by this Constitution and Bylaws.

**Section 2. Sponsorship of Dances** - The Association shall sponsor a minimum of three (3) open, scheduled dances during each election year including Mid-Tex Festival and the ASRDA Installation Dance. Any additional dances must be approved by the Association Delegates.

#### **Section 3. Newsletter**

- a. The Association-sponsored newsletter shall be published and made available to all dancers free online or on a subscription basis, the proceeds of which shall be used to defray the expenses of the publication. It is also available free on the ASRDA website.
- b. The newsletter shall include items of news submitted by member clubs, listings of member clubs, listings of upcoming events of interest and concern to dancers, and other articles for the purpose of communicating and promoting the interests of member clubs.
- c. The Editor of the newsletter shall serve an indefinite term with the approval of the Executive Board and shall be responsible for proposing publication and rules, editing the paper and overseeing its publication.

**Section 4. Salaries** - No Officer or Delegate of this Association shall receive a salary. Reimbursement of expenses shall be made only within the guidelines specified in this Constitution and Bylaws.

**Section 5. Limitations of Expenditures** - The Executive Board shall have the power to appropriate, invest and expend the monies of the Association within the limit of three hundred dollars (\$300.00) **per year**. All expenditures more than this amount shall require approval of the Association Delegates. Exception to this rule shall be the contractual guidelines for hiring professional callers and cuers and contracting for halls as specified in Article VI, Section 6, Subparagraph e of this Constitution and Bylaws.

#### **Section 6. Reimbursement of Expenses**

- a. Elected officers and appointed committee chairmen shall be entitled to reimbursement of expenses incidental to the handling of affairs of the Association within the limits approved by the Association Delegates.
- b. Wherein delegate or delegate couple is referred to in this Constitution and Bylaws, such terminology shall be taken to mean a singular reimbursement of money on all occasions whether the delegate is a married couple or a single person.

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**Section 7. Billing and Payment** - Payment of monies to any person, organization, or billing agency shall be made only upon receipt of valid vouchers certified by a member of the Executive Board. An exception to this rule shall be for specific items, which require advance funds. Such items shall be budgeted and approved annually by the delegates at a regular meeting. Funds advanced to committees or individuals for approved budgeted expenditures shall be validated to the ASRDA Treasurer by receipt.

### **ARTICLE XII** **DISSOLUTION**

**Section 1.** The Association may be dissolved by a two-thirds (2/3) majority-vote of the Association Delegates on each of two (2) consecutive special meetings held on different days and held for the expressed purpose of voting on dissolution.

**Section 2.** Prior to final dissolution, Association funds are to be disbursed in a manner that will satisfy current financial obligations within the limitations of the financial capability of the Association.

**Section 3.** Prior to final dissolution, all commitments involving future Association obligations shall be canceled.

**Section 4.** After all conditions of Sections 2 and 3 of this Article have been met, and as a part of the final dissolution, all funds remaining in the Association treasury shall be turned over to the Texas State Federation of Square and Round Dancers for the Teen Scholarship Fund.

### **ARTICLE XIII** **AMENDMENTS**

**Section 1. Presentations** - Any proposed amendment (to include and not limited to any change, clarification, correction and/or improvement) to this Constitution and Bylaws must be presented in writing at least one meeting prior to the time of voting on said amendment. Any ASRDA delegate or member of the Executive Board may propose changes to this Constitution and Bylaws. Proposed changes are to be available in word document format for reading and download from the ASRDA website within seven days after being presented to the ASRDA Delegates.

**Section 2. Voting** - Amendments or changes must be passed by at least a two-thirds (2/3) majority vote of the Association Delegates present and voting at the meeting.

**Section 3. Suspension of the By-laws** can be accomplished only by stating the appropriate Article and Section or Subsection for a specific amount of stated time, not to exceed the remaining time in the term of the Executive Board. It requires a 2/3 vote of the attending delegates. The requirement of a Quorum cannot be suspended



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## **ARTICLE XIV** **SAVINGS CLAUSE**

Should any article or section of this revised Constitution and Bylaws of the Austin Square and Round Dance Association be held invalid by operation of law, such invalidity shall not affect the validity of the remaining portions of this document.

## **ARTICLE XV** **CONCLUSION**

This revised ASRDA Constitution and Bylaws was submitted in writing to the ASRDA Delegates at a regular meeting held on October 23,2021 in Austin, Texas and was approved and ratified by said delegates on March 19,2022 as the revised basic law governing the formation and operation of the Austin Square and Round Dance Association.

ADOPTED MAY 18, 1986, AMENDED November 1, 1987, August 7, 1988, February 12, 1989, August 19, 1990, April 28, 1991, February 2, 1992, November 16, 1992, February 8, 1998, February 7,1999, February 16, 2008, April 26, 2008, December 6, 2008, August 27, 2016 and October 21, 2017, March 19,2022

<b>ADOPTED</b>	MAY 18, 1986	
<b>AMENDED</b>	November 1, 1987	February 8, 1998
	August 7, 1988	February 7, 1999
	February 12, 1989	February 16, 2008
	August 19, 1990	April 26, 2008
	April 28, 1991	December 6, 2008
	February 2, 1992	August 27, 2016
	November 16,1992	October 21, 2017
	March 19, 2022	



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